

Jharkhand State Livelihood Promotion Society
(Under the aegis of Rural Development Department, Govt. of Jharkhand)
3rd Floor, Shantideep Tower, Radium Road, Ranchi-834001
Phone No. 0651-2360142/2360038
Email – jslps.ranchi@gmail.com, Website – www.jslps.org

No: JSLPS/ 1117/Ranchi

Date: 20/06/2016

Notice Inviting Tender on Shopping Method

Sealed tenders are invited from different printing firms having expertise in the field of printing like books & registers etc. with valid VAT registration certificate for print and supply of 2000 nos. of Crop Calendar. The detailed term & conditions along with its specification of the items to be printed are available in the website of JSLPS e.g. www.jslps.org, which can be downloaded for use. Interested firms may submit their tender super-scribing as “**Printing of Crop Calendar**” to the undersigned on or before 15.30 hours of **27th June, 2016**.

Sd/

Chief Executive Officer

Copy to the Notice Board /website of JSLPS for display.

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TERMS AND CONDITIONS

1. The tender shall be for the full quantity of all item(s) as described in the schedule of requirement and specification in **Annexure- I**. The format for price bid is specified in **Annexure- II**, which should be used at the time of submission of tender. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
2. The quoted rates shall include the excise duty and the bidder's cost towards DTP/design, insurance, packing & forwarding.
3. Sales Tax/VAT and any other local taxes should be clearly mentioned separately in terms of percentage in the price sheet.
4. The interested bidder may verify the sample of all the items to be printed during office hours before submission of the tender.
5. Each bidder shall submit only one bid & the firms can verify the samples at JSLPS office prior to submit the tender.
6. Tender submitted through electronic media shall not be accepted/consider.
7. Sample of papers of the required GSM as mentioned in the specification (2 sheets, A4 size) should be submitted for each GSM, which should be duly stamped and signed by the bidders.
8. Tenders shall remain valid for a period not less than **30 days** from the date of opening of the bid.
9. Notwithstanding the above, the purchaser reserves the right to accept or reject any bid(s) and to cancel the bidding process at any time prior to the issue of Purchase Order.
10. The purchaser reserves the right at the time of placement of purchase order to increase or decrease the required quantity up to 20% depending upon demand and supply situation during that period.
11. Before printing, the supplier shall receive the samples from JSLPS and submit proof copy for necessary verification for final printing, otherwise the wrong printing material will not be accepted by JSLPS and no payment will be made for those items.
12. The delivery should be completed within 15 days from the date of receipt of the confirmed purchase order/final proof.

13. Any delay by the supplier in the delivery of the items shall render the supplier liable to be charged liquidated damages @ 0.5% per week or part thereof subject to a maximum of 10% of purchase order value which will be deducted from the payment due.
14. The quality of the paper may be tested if required in any laboratory within or outside of the State to ascertain the quality of the paper and if, the test report is not as per the specifications, then the firm will be blacklisted from this organization and payment will be made on proportionate basis as decided by JSLPS.
15. Payment will be made only after complete delivery as per order subject to submission of bills along with delivery challan.
16. **Eligibility criteria:**
 - Copy of VAT Registration certificate.
 - Sample paper duly signed & stamp by the firm (2 sheets of required GSM in A4 size)
 - Firm should have own printing press
 - Rate should be quoted as per the format for all items.
 - Single price for each item.
 - Alternative price shall not be accepted.
17. The bids are liable to be rejected if any of the above conditions is not complied with.
18. **Issue of Purchase Order.**

The Purchase Order will be placed to the selected bidder whose bids has been determined to be substantially responsive and who has offered the lowest evaluated package price. The terms of the accepted offer shall be incorporated in the purchase order.
19. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
20. The tender shall be opened in presence of the bidders at 4.00PM on the last date of submission stipulated in the tender document.
21. Any legal dispute arising out of this is subject to Ranchi jurisdiction only.

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ANNEXURE-I

Schedule of requirement & Specification for Printing of Crop Calendar			
Sl. No	Name of the materials	No. of copy to be printed	Brief specification
01	Wall Calendar	2000	Size-45cm x 58cm with 170 GSM matt Art paper. Multi-colour both side printing. Language of printing should be in Hindi/English. Total pages should be 13. Wiro binding. Provision should be made for wall hanging.

(On the letterhead of firm)

ANNEXURE-II

Price Format for Submission of Tender					
1	2	3	4	5	6
Sl. No.	Items	Qty.	Unit Price (Rs.)	Total Price (Rs.) (3 X 4)	Taxes (%)
01	Crop Calendar	2000			
Total Price (Rs.)					

In words: _____ (Excluding taxes).

- a) In case of discrepancy between Unit Price & Total Price, Unit Price shall prevail:
- b) We agree to supply the above items in accordance with the specifications and terms and conditions of the tender with a total cost as mentioned above within a period of 30 days from the receipt the final proof.

Date:

Place:

Signature of the Bidder
Name & Business Address:
(Seal of the firm)