

Jharkhand State Livelihood Promotion Society
(Under the aegis of Rural Development Department, Govt. of Jharkhand)
3rd Floor, Shantideep Tower, Radium Road, Ranchi-834001
Phone No. 0651-2360142/2360038
Email – jslps.ranchi@gmail.com, Website – www.jslps.org

No: 2100/Ranchi

Date: 20 / 11/ 2017.

Notice Inviting Tender Under Shopping Method

Sealed tenders are invited from different printing firms having expertise in the field of printing for print and supply of Register & Forms. The detailed terms & conditions and specification of the item to be printed are available in the website of JSLPS i.e. www.jslps.org, which can be downloaded for use. Interested firms may submit their tender super-scribing as “**Tender for Printing of IEC materials** ” to the undersigned on or before 3.30 P.M on **28th November’2017**.

Sd/

Chief Executive Officer

Copy to the Notice Board of JSLPS for display.

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TERMS AND CONDITIONS

1. The tender shall be for the full quantity of all item(s) as described in the schedule of requirement and specification in **Annexure- I**. The format for price bid is specified in **Annexure- II**, which should be used at the time of submission of tender. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
2. The quoted rates shall include the bidder's cost towards DTP/design, insurance, packing & forwarding, transportation and delivery charges to JSLPS Office.
3. GST should be clearly mentioned separately in terms of percentage in the price sheet.
4. Each bidder shall submit only one bid & the firms can verify the samples at JSLPS office prior to submit the tender.
5. Sample of paper (1 sheet, A4 size) should be submitted for each item, which should be duly stamped and signed by the bidders.
6. Tenders shall remain valid for a period not less than **30 days** from the date of opening of the bid.
7. Notwithstanding the above, the purchaser reserves the right to accept or reject any bid(s) and to cancel the bidding process at any time prior to the issue of Purchase Order.
8. The purchaser reserves the right at the time of placement of purchase order to increase or decrease the required quantity up to 20% depending upon demand and supply situation during that period.
9. Before printing, the supplier shall receive the samples from JSLPS and submit proof copy for necessary verification for final printing, otherwise the wrong printing material will not be accepted by JSLPS and no payment will be made for those items.
10. The delivery should be completed within 15 days from the date of receipt of the confirmed purchase order/final proof.

11. Any delay by the supplier in the delivery of the items shall render the supplier liable to be charged liquidated damages @ 0.5% per week or part thereof subject to a maximum of 10% of purchase order value which will be deducted from the payment due.
12. The quality of the paper may be tested in any laboratory to ascertain the quality of the paper and if the test report is not as per the specifications, then the firm will be blacklisted from this organization.
13. **Eligibility criteria:**
 - i. Copy of GST Registration.
 - ii. Sample paper duly signed & stamp by the firm (1 sheet from each variety, A4 size)
 - iii. Firm should have own printing press with four color printing machine.
 - iv. Rate should be quoted as per the format for all items.
 - v. Single price for each item.
 - vi. Alternative price shall not be accepted.
14. The bids are liable to be rejected if any of the above conditions is not complied with.
15. **Issue of Purchase Order.**

The Purchase Order will be placed to the selected bidder whose bids has been determined to be substantially responsive and who has offered the lowest evaluated package price. The terms of the accepted offer shall be incorporated in the purchase order. The package price shall be taken into consideration not individual price.
16. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
17. The tender shall be opened in presence of the bidders at 4.00PM on the last date of submission stipulated in the tender document.
18. Any legal dispute arising out of this is subject to Ranchi jurisdiction only.

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ANNEXURE-I

Schedule of requirement & Specification			
Sl. No.	Name of the materials	No. of copy to be printed	Brief specification
1	Farmer's Registration Form	1000 Nos.	Size- 21 cm x 29 cm, printing in 80GSM maplitho paper, Single colour single side printing, each books contains 100 sheets (200 pages) excluding cover page of 70 GSM pink colour maplitho paper, white back duplex board of 300 gsm to be given in the bottom. Language of printing - Hindi/ English. Each pack will contain 25 nos. of book with good quality shrink pack.
2	Pashu Ganna Patra	1000 Nos.	Size- 21 cm x 29 cm, printing in 80GSM maplitho paper, Single colour single side printing, each books contains 100 sheets (200 pages) excluding cover page of 70 GSM pink colour maplitho paper, white back duplex board of 300 gsm to be given in the bottom. Language of printing - Hindi/ English. Each pack will contain 25 nos. of book with good quality shrink pack..
3	Registration receipt Book	1000 Nos.	Size- 21 cm x 29 cm, printing in 80GSM maplitho paper with two perforation, each books contains 100 sheets (200 pages) excluding cover page of 70 GSM pink colour maplitho paper, white back duplex board of 300 gsm to be given in the bottom Language of printing - Hindi/ English. Each pack will contain 25 nos. of book with good quality shrink pack.
4	PoP of Wheat	5000 Nos	Page Size: 28 cm. X 21 cm. (Approx.) 130 GSM art paper, multi colour both side printing. Four pages. Language of printing– Hindi/English. Each pack will contain 500 PoPwith good quality shrink pack.

5	PoP of Potato	5000Nos	Page Size: 28 cm. X 21 cm. (Approx.) 130 GSM art paper, multi colour both side printing. Four pages. Language of printing– Hindi/English. Each pack will contain 500 PoP with good quality shrink pack.
6	PoP of Pomegranate	5000 Nos	Page Size: 28 cm. X 21 cm. (Approx.) 130 GSM art paper, multi colour both side printing. Four pages. Language of printing– Hindi/English. Each pack will contain 500 PoP with good quality shrink pack.
7	PoP of Ginger	5000 Nos	Page Size: 28 cm. X 21 cm. (Approx.) 130 GSM art paper, multi colour both side printing. Four pages. Language of printing– Hindi/English. Each pack will contain 500 PoP with good quality shrink pack.
8	PoP of Papaya	5000 Nos	Page Size: 28 cm. X 21 cm. (Approx.) 130 GSM art paper, multi colour both side printing. Four pages. Language of printing– Hindi/English. Each pack will contain 500 PoP with good quality shrink pack.
9	PoP of Chilli	5000 Nos	Page Size: 28 cm. X 21 cm. (Approx.) 130 GSM art paper, multi colour both side printing. Four pages. Language of printing– Hindi/English. Each pack will contain 500 PoP with good quality shrink pack.
10	PoP of Banana	5000 Nos	Page Size: 28 cm. X 21 cm. (Approx.) 130 GSM art paper, multi colour both side printing. Four pages. Language of printing– Hindi/English. Each pack will contain 500 PoP with good quality shrink pack.
11	PoP of Drumstick	5000 Nos	Page Size: 28 cm. X 21 cm. (Approx.) 130 GSM art paper, multi colour both side printing. Four pages. Language of printing– Hindi/English. Each pack will contain 500 PoP with good quality shrink pack.
12	AKM Register	5000 Nos	Size- 21.5 cm x 26.5 cm, side stitch glue binding, Total pages 106 (53 sheets) , excluding cover page with single colour both side printing in 80 gsm maplitho paper , cover page 300 gsm art board with multi colour printing. Each pack contains 25 books with good quality shrink packing.

(on the letterhead of firm)

ANNEXURE-II

Format for Submission of Tender					
1	2	3	4	5	6
Sl. No.	Items	Qty.	Unit Price (Rs.)	Total Price (Rs.) (3 X 4)	GST (%) Extra
1	Farmer's Registration Form	1,000 Nos.			
2	Pashu Ganna Patra	1,000 Nos.			
3	Crop's Registration Forms	1,000 Nos.			
4	PoP of Wheat	5000 Nos			
5	PoP of Potato	5000Nos			
6	PoP of Pomegranate	5000 Nos			
7	PoP of Ginger	5000 Nos			
8	PoP of Papaya	5000 Nos			
9	PoP of Chilli	5000 Nos			
10	PoP of Banana	5000 Nos			
11	PoP of Drumstick	5000 Nos			
12	AKM Register	5000 Nos			
Total Price (Rs.)					

In words: _____ (Excluding GST).

a) In case of discrepancy between Unit Price & Total Price, Unit Price shall prevail:

b) We agree to supply the above items in accordance with the specifications for a total cost as mentioned above within a period of 15 days from the receipt the final proof.

Date:

Signature of the Bidder

Place:

Name & Business Address:
(Seal of the firm)