

**Jharkhand State Livelihood Promotion Society (JSLPS)
Department of Rural Development, Govt. of Jharkhand
3rd Floor, FFP Building, Dhurwa, Ranchi-834004
Email id. srcjharkhand@gmail.com**

No:-JSLPS/SAU/MIS/27/2017/113

Dated: 01/11/2017

Notice inviting Tender for the Designing, Development, Hosting & Maintenance of Website of Social Audit Unit (SAU), SRC, JSLPS

Sealed tenders are invited from Jharkhand State Livelihood Promotion Society (JSLPS) from the eligible registered agencies for providing services for the designing, development, hosting and maintenance of website of Social Audit Unit (SAU) based at SRC, JSLPS. Interested agencies may submit their quotation in a sealed envelope clearly superscripted as "Quotation for providing services for the designing, development, hosting and maintenance of Website of Social Audit Unit based at SRC, JSLPS" as per the detailed specification laid down at Annexure –A and detail terms and conditions laid down at Annexure –B, latest by **16th Nov, 2017** in the prescribed format along with all required documents addressed to the CEO, JSLPS, Rural Development Department, Govt. of Jharkhand, 3rd Floor, FFP Building, HEC Campus, Dhurwa, Ranchi-834004 though post or courier services or by hand. Tender will be opened on 16th Nov, 2017 at 17:00 hours at SRC, JSLPS, 3rd Floor, FFP Building, HEC Campus, Dhurwa, Ranchi-834004.

The agencies may obtain/download the detailed information and procedures for submitting the quotation from the website of Jharkhand State Livelihood Promotion Society (JSLPS), Rural Development Department, Govt. of Jharkhand (www.jslps.org) under the Procurement section.

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**Chief Executive Officer, JSLPS
RDD, Govt. of Jharkhand**

Annexure-A

Sl. No.	Description
1.	Unlimited storage space for hosting of website/database.
2.	Website based on CMS (Content Management System).
3.	Browser based GUI (Graphical User Interface) for administrator for updating content (Menu, submenu, web pages etc.) as per the requirement.
4.	Provision to upload details about the Social Audit Unit, its objective, social audit procedure, guidelines & manuals, teams details etc.
5.	Provision to store details about training calendar, social audit calendar, details of Human Resources district wise, block wise, panchayat wise in integrated database.
6.	Provision to upload/view details and generate reports on social audit findings, proceeding, action taken reports.
7.	Provision to upload/view multimedia contents of gram sabha and public hearing etc of all Panchayats.
8.	Provision to upload any notices/news etc.
9.	Open source software/tools should be used to develop front end and back end of website (For example- Java, .Net, PHP, MySQL etc.)
10.	The website should have provision to create and manage users at different level viz. State, District, Block, and Panchayat level and restrict/facilitate access as per roles defined.
11.	The Website should have provision to generate various kinds of reports dynamically using different input parameters and port the same in word, text, excel and pdf formats.
12.	The website should be Mobile/handheld device friendly and optimized for the same.
13.	The website should support multiple browsers (Internet explorer 7.0 & above, Google Chrome 1 & above, Mozilla Firefox 3 & above, opera 9.5 & above etc.
14.	The Website should include social media link and share button - Facebook, Twitter, Google+, LinkedIn
15.	<p>The website should provide multi-level access management. The following should be provided:-</p> <ul style="list-style-type: none">• User identification;• Limitation of user rights to perform operations;

Sl. No.	Description
	<ul style="list-style-type: none"> • Data confidentiality provision; • User actions audit and protocols.
16.	<p>The website should ensure high standards of security and access control through:</p> <ul style="list-style-type: none"> • Prevent cross-site scripting • Validate the incoming data / user request • Encode the incoming data / user request • Prevent SQL Injection • Utilize parameterized queries • Sanitize the user-inputs • Validate the data both at the client and server • Do not allow hard delete and perform only soft tagging the row for deletion
17.	The website should support secure transmission of data over the network and support SSL.
18.	The website should use HTTPS as the communication protocol, i.e., HTTP over an encrypted secure socket layer (SSL).
19.	The website should support ease in addition of functionality in future and scalability in provided functionality.
20.	The website should ensure easy scalability and extensibility through minimum effort.
21.	The website should support bilingual interface/labels/contents in English and Hindi.
22.	The website should be designed to have satisfactory performance even in systems connected on low-bandwidth (28 kpbs).
23.	The website should restrict users from deleting data directly unless authorized to do so.
24.	The website must be available to users with an uptime of at least 99%.
25.	Source code along with the administrative password should be provided after the completion of design and development of website.
26.	Necessary training to one person at SAU, JSLPS should be provided regarding the administration of the website.

Annexure – B

Terms & Condition for the selection of Agency for the “Designing, development, hosting and maintenance of 24x 7 dynamic and interactive website of Social Audit Unit (SAU),JSLPS, RDD, GoJ:-

1. **The bidder has to submit Technical and Financial Bid separately.**
2. The tender shall be submitted in two separate sealed envelope i.e 1. Technical Bid 2. Financial Bid. Both the envelope should be put in one single sealed envelope with caption “Tender for the Designing, development, hosting and maintenance of 24x 7 dynamic and interactive website” of Social Audit Unit (SAU), JSLPS, RDD, GoJ.
3. **Components of Technical Bids are as follows:-**
 - I. Document supporting work experience (Work orders/Certificate for three consecutive Years) i.e. 2013-14, 2014-15 & 2015-16
 - II. Document supporting registration with Goods & Services Tax (GST) department, Income Tax, Industry department or equivalent departments
 - III. Self-attested copies of TIN/PAN/GST
 - IV. Self declaration for the commencement of website within in fifteen days (15) days of the approval of final prototype / dummy run.
 - V. Supporting valid document of proof of office / branches within Jharkhand for hosting and maintenance
4. **Components of Financial Bid: -** Financial bid should be submitted as per the format placed on Annexure –C
 - I. Incomplete Financial Bid not at par with the above mentioned format will be summarily rejected.
5. **Process of selection :-**
 - i. Technical Bid will be opened first.
 - ii. Technical Bid of only those agencies will be accepted whose documents are in 100% compliance of the requirement as mentioned in Annexure –A & Point no.- 03. In no case any exemption or benefits of interpretation will apply. Extra time will be given only in the case of 100% consensus in written among all the present bidders or their representatives.
 - iii. Financial Bid of only those agencies will be opened whose Technical bid will be qualified.
 - iv. Selection will be done on Least Cost (LCS) basis for the period of 12 months w.e.f. the date of assigning Purchase order. L-1 will be selected considering the specifications, quality of

services, value addition in the offered terms and condition and budget allocated for the same purpose.

- v. In case of equal cost bidding, All rights reserved with under signatory to select the particular agency without sighting any valid reason.
6. The quoted rates shall include the bidder's cost towards designing, development, hosting and maintenance of the website charges to JSLPS Office.
7. Goods and Services (GST) and any other local taxes should be clearly mentioned separately in terms of percentage in the price sheet.
8. Each bidder shall submit only one bid, alternative bid or any conditional offer shall not be accepted.
9. The Rate shall be quoted in Indian Rupees only.
10. Evaluation will be made item wise and the lowest evaluated responsive price shall be taken into consideration
11. Tenders shall remain valid for a period not less than 45 days from the date of opening of the bid or from the last date specified in the tender.
12. Any delay by the selected agency in the delivery of the services shall render the supplier liable to be charged liquidated damages @ 0.5% per week or part thereof subject to a maximum of 10% of purchase order value which will be deducted from the payment due.
13. Rate should be quoted as per the format for the full quantity of all or any item(s).
14. Tender should be properly signed and stamped.
15. Confirm to the terms and conditions and specifications of the items.
16. Single rate for each item.
17. Alternative offer shall not be accepted.
18. Offered rate will be valid for the entire period of purchase order
19. The bid will be liable to be rejected if any of the above conditions is not complied with.
20. Payment shall be made after the commencement of the website as per the requisite specifications mentioned at the final prototype and acceptance of the services according to the supply order in support of production of bills, warranty certificate etc.

21. Any efforts by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
22. The tender will be opened in the conference hall of SRC, JSLPS at 17:00 hrs. on the last date specified for submission of tender i.e. 16th Nov, 2017.
23. Notwithstanding the above, the purchaser reserves the right to accept or reject any bid(s) and to cancel the bidding process at any time prior to the issue of Purchase Order.
24. Any legal dispute arising out of this is subject to Ranchi jurisdiction only.

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CEO- JSLPS
RDD, Govt. of Jharkhand

(On the letter head of the firm)

Annexure – C
Format for the submission of Financial Bid

S.No.	Work	Specification	Unit Rate (In Rs.)	Total Cost (In Rs.)	Tax applicable	Total Cost (Inclusive Tax)
1.	Designing, Development, Hosting and Maintenance of 24x7 dynamic and interactive website	<p>The website should support multiple browser (Internet explorer 7.0 & above, Google Chrome 1 & Google+, Linkdin etc., The website should support ease in addition of functionality in future and scalability in provided functionality, The website should support to ensure easy scalability through minimum effort, The website must be available to user with an uptime of at least 99%, Provision to store details about training calendar, social audit calendar, details of Human resources (District/Block/Gram Panchayat wise), Provision to upload /view multimedia contents of Gram Sabha and Public hearing etc., The Website should have provision to create and manage users at different level viz State, District, Block and Gram Panchayat level and restrict / facility access as per roles defined, The website should have provision to generate various kinds of reports dynamically using, The should provide following multi –level access management:-</p> <ul style="list-style-type: none">• User identification• Limitation of user rights to perform operations• Data confidentiality provision <p>User actions audit and protocols, The website should high standards of security and</p>				

		<p>access control through followings:-</p> <ul style="list-style-type: none"> • Prevent cross – site scripting • Validate the incoming data /user request • Encode the incoming data /user request • Prevent SQL injection • Utilize parameterized queries • Sanitize the user inputs • Validate the data both at client and server • Do not allow hard delete at the client and server <p>Do not allow hard delete and perform only soft tagging the row for deletion, The website should support secure transmission of data over the network and support SSL, The website should use HTTPS as the communication protocol, i.e. HTTP over an encrypted secure shcoket layer (SSL)</p>				
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Date:

Signature of the Bidder

Place:

Name & Business Address: