



Aajeevika

Jharkhand State Livelihood Promotion Society
(Under the aegis of Rural Development Department, Govt. of Jharkhand)
District Mission Management unit
Raja Bangla, Behind Axis Bank, Main Road, Giridih-815301, Jharkhand
Phone No.06532-250781, Email- giridih@jslps.in, Website – www.jslps.org



Letter No: JSLPS/DMMU/GIRIDIH/ADMIN/ 176 /2017-18

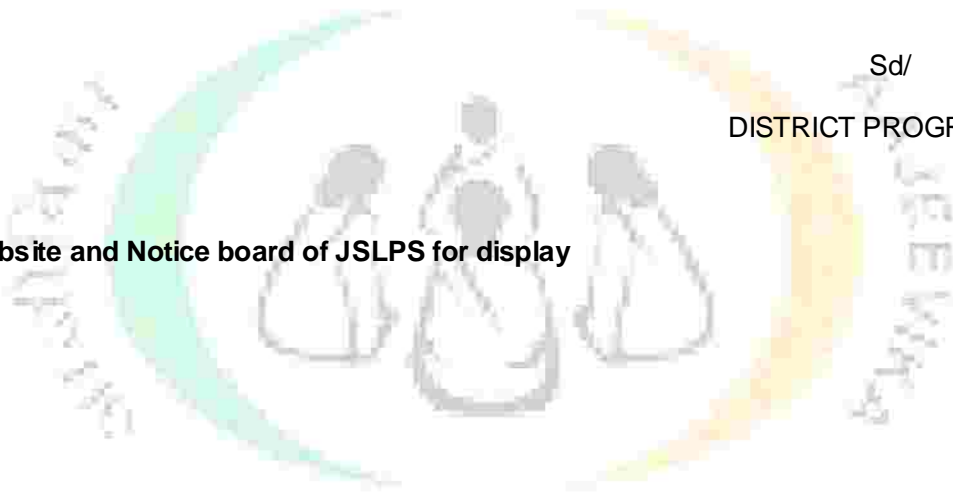
Date: 23.11.2017

Notice Inviting Tender under Limited Tendering Method

Sealed tenders are invited from different Reputed Agency Having Valid GST Number for supply of Training Stationery. The Term **“Training Stationery”** means a range of stationery referring to commercially manufactured writing materials including paper and writing implements. The detailed terms & conditions are available at Website of JSLPS i.e www.jslps.org and Notice board of DMMU Giridih for display. Interested firms may submit their tender super-scribing as **“Tender for TRAINING STATIONERY”** to the undersigned on or before 1:30 P.M on 22.12.2017.

Sd/
DISTRICT PROGRAM MANAGER

Copy to: Website and Notice board of JSLPS for display





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TERMS AND CONDITIONS

1. The tender shall be for the full quantity of all item() as described in the package mentioned in the schedule of requirement in **Annexure-I**. The format for price bid is specified in **Annexure- II**, which should be used at the time of submission of tender. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
2. The quoted rates shall include the excise duty and the bidder's cost towards insurance, p & forwarding, transportation and delivery charges to JSL office.
3. GST should be clearly mentioned separately in terms of percentage in the price sheet.
4. Each bidder shall submit only one bill for packages, alternative bid or any conditional offer shall not be accepted.
5. The rates quoted by the bidders shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
6. The Prices shall be quoted in Indian Rupees only.
7. Any amendments for this tender will be published in the website and notice board of JSLPS. The suppliers may refer/visit to the website/notice board f jslps on regular interval for any amendment and submit the tender accordingly.
8. Evaluation will be made package wise and the lowest evaluated responsive package price shall be taken into consideration.
9. Normal commercial warranty/guarantee shall be applicable for durable items like pen drive, mouse, hard disc drive etc..
10. Tenders shall remain valid for a period not less than 45 **days** from the date of opening of the bid or from the last date specified in the tender.
11. The delivery should be completed within 10-15 days from the date of receipt of the purchase order. The order will be placed in a phased manner depending n the requirement.
12. Any delay by the supplier in the delivery of the items shall render the supplier liable to be charged liquidated damages @ 0.5% per week or part thereof subject to a maximum of 10% of purchase order value which will be deducted from the payment due.



13. Eligibility criteria:

- a) Copy of GST Registration Certificate.
- b) Rate should be quoted as per the format for the full quantity of all items for a particular package or for all packages as mentioned in the schedule of requirement.
- c) Tender should be properly signed and stamped.
- d) Confirm to the terms and conditions and specifications of the items.
- e) Single price for each item.
- f) Alternative offer shall not be accepted.
- g) Firm should have own stationery shop

14. The bid will liable to be rejected if any of the above conditions is not complied with.

15. Issue of Purchase Order.

The Purchase Order will be placed to the selected bidder whose bids has been determined to be substantially responsive and who has offered the lowest evaluated package price. The terms of the accepted offer shall be incorporated in the purchase order. Order will be placed quarterly basis or on need base for a period of one year from the date of acceptance of the order and price will be remain unchanged during that period.

16. The quantity mentioned may be varied at the time of procurement depending upon the requirement.

17. Payment shall be made after delivery and acceptance of the goods according to the supply order in support of production of bills, warranty certificate etc.

18. Any efforts by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.

19. The tender will be opened in the conference hall of DMMU, Giridih at 14.00 PM on the last date specified for submission of tender in presence of the bidders or their representatives.

20. Notwithstanding the above, the purchaser reserves the right to accept or reject any bid(s) and to cancel the bidding process at any time prior to the issue of Purchase Order.

21. Any legal dispute arising out of this is subject to Giridih jurisdiction only.





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Annexure - I

Schedule quantity of Requirement

S. No.	NAME OF THE ITEMS	UNIT	TOTAL QTY.
1	LONG REGISTER – 64 PAGE (PAPER QUALITY:A4-75GSM), OF WHICH 60 IS WRITABLE & 4 COLOUR PRINTING ON COVER PAGE (PAPER QUALITY:A4-125GSM) (RULLING)	NOS.	7500
2	LONG REGISTER – 64 PAGE(PAPER QUALITY:A4-75GSM) ,OF WHICH 60 IS WRITABLE & 4 COLOUR PRINTING ON COVER PAGE (PAPER QUALITY:A4-125GSM) (WHITE)	NOS.	10000
3	SCALE 12”(CAMILIN,APSARA,CLASSMATE,KORES)	NOS.	17500
4	PEN SINGLE BOX (HAMILTON, HAUSER,FLAIR,CELLO,LINK)	NOS.	17500
5	PENCIL HB (NATRAJ, APSARA,CLASSMATE, KORES)	NOS.	17500
6	ERASER (NATRAJ, APSARA,CLASSMATE, KORES)	NOS.	17500



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Annexure-II

(In the letter of the firm)

Format for Price bid							
Sl. No.	Name of the items	Unit	Total Req.	Make/Brand	Unit Price (Rs.)	Total Price (Rs.)	Taxes
1	LONG REGISTER – 64 PAGE (PAPER QUALITY:A4-75GSM),OF WHICH 60 IS WRITABLE & 4 COLOUR PRINTING ON COVER PAGE (PAPER QUALITY:A4-125GSM) (RULLING)	Nos.	7500				
2	LONG REGISTER – 64 PAGE(PAPER QUALITY:A4-75GSM) ,OF WHICH 60 IS WRITABLE & 4 COLOUR PRINTING ON COVER PAGE (PAPER QUALITY:A4-125GSM) (WHITE)	Nos	10000				
3	SCALE 12”(CAMILIN,APSARA,CLASSMATE,KORES)	Nos.	17500				
4	PEN SINGLE BOX (HAMILTON, HAUSER,FLAIR,CELLO,LINK)	Nos.	17500				
5	PENCIL HB (NATRAJ, APSARA,CLASSMATE, KORES)	Nos.	17500				
6	ERASER (NATRAJ, APSARA,CLASSMATE, KORES)	Nos.	17500				
Total Amount (Rs)							

In words: _____ (Excluding GST)

- In case of discrepancy between Unit Price & Total Price, Unit Price shall prevail.
- We agree to supply the above goods in accordance with technical specifications for a total contract price of Rs..... (amount in figures) (s. amount in words) excluding taxes within the period specified in the tender and the price will be remain unchanged during the contract period.
- We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Date:

Signature of the Bidder

Place:

Name & Business Address:

(Seal of the firm)