

State Resource Cell
Jharkhand State Livelihoods Promotion Society (JSLPS)
(Rural Development Department, Govt. of Jharkhand)
3rd Floor, FFP Building, HEC, Dhurwa, Ranchi-834 004
Phone No. 0651-2401783 (F)/ 83 (O)
Email – srcjharkhand@gmail.com. Website: www.jslps.org

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Date:-1.12.2017

Advertisement for the “Empanelment of freelance professionals as State / District Master Trainers (S/DMT)”

State Resource Cell (SRC), JSLPS has been assigned by the Chief Executive Officer (CEO), JSLPS to create a panel of freelance professionals as State & District Master Trainers (S/DMT) to conduct training and handhold support, to design thematic training, prepare various level of training plan, to, monitoring, evaluation, finance management, audio – visual documentation, event management and documentation as and when required to strengthen the implementation of various programs and events of Jharkhand State Livelihood Promotion Society (JSLPS), National Rural Livelihood Mission (NRLM) in Intensive as well as Non Intensive Blocks of Jharkhand through the functionaries of State Mission Management Unit (SMMU), District Mission Management Unit(DMMU), District Rural Development Agency (DRDA) etc. State Resource Cell, Jharkhand State Livelihood Promotion Society (JSLPS) intending to **“Create data base of Profiles of the interested and eligible freelance professionals and hiring of their services as per the need through walk in Interview”**. **The empaneled state level resource persons would help JSLPS in grounding the activities of Social Development through handholding the social development point persons, member of social action committee of VO's and CLFs either directly or through pool of district/block level resource persons.**

Out of the selected and empaneled resource person a few would be engaged as a visiting faculty for classroom sessions and field monitoring under e-learning course curriculum.

Empanelment of State /District Master Trainer (S/D MT) will solely be done on assignment basis “Per Training/Work Day” and in no case assures either full time or part time/contractual appointment at JSLPS. Empanelled S/D MTs are only entitled of Trainers Fees, Travel allowance and Food allowance as mentioned in Table –I. SMTs in no case are entitled of any other benefits or claims (Medicclaim, Life Insurance, Ex. Gratia etc.) applicable to other employees of JSLPS. SMTs are liable to dispose their tax liabilities and own personal insurances. Interested and eligible candidates are requested to submit their application as the following terms and condition mentioned at Section–A to I applicable for the State/District Master Trainers latest by Dec 14th, 2017 through e-mail to srcsmtapplication@gmail.com as per the prescribed format of application that can be accessed from the website www.jslps.org. **An interview for empanelment has been scheduled on 15th Dec 2017.**

(Chief Executive Officer)

Section – A: Categories for the empanelment of State/District Master Trainers (S/D MT) :-

Table – I

S. No.	Category of State Master Trainer	Criteria	Trainers Fees	Allowances
1.	Senior State Master Trainers	PG and at least 15 yrs. of relevant work experience	Rs. 3000/ Training Days	Daily Allowances, Lodging and Travel Allowances as per L-3 of JSLPS Travel Allowances will be reimbursed for Travelling Hours only.
2.	Professional State Master Trainers	PG and at least 10 yrs. of relevant work experience	Rs. 2500/ Training Days	Daily Allowances, Lodging and Travel Allowances as per L-3 of JSLPS Travel Allowances will be reimbursed for Travelling Hours only.
3.	Junior State Master Trainers	PG and at least 5 yrs. of relevant work experience	Rs. 2000/ Training Days	Daily Allowances, Lodging and Travel Allowances as per L-3 of JSLPS Travel Allowances will be reimbursed for Travelling Hours only.

Section B: Desired Qualifications & Experiences:-

- a. Post-Graduate in Social Work, MSW / PG Degree / Diploma in Rural Development, Rural management / Agribusiness/ M.Sc. in Agriculture / MBA or equivalent with minimum three (03) years of work experience in the relevant fields of Rural Development from UGC approved institutions and AICTEC approved course
- b. Profound understanding on “Dimensions of Poverty” and “Social-Economic-Cultural issues”, “Gender issues”, “Livelihood” in the context of Jharkhand.
- c. S/he should be comfortable in working on computers using ‘Word Documents, Spread Sheet, Power Point Presentations’
- d. Well versed in Hindi & English. S/he shall be well acquainted with local language, culture, and so forth.
- e. Outstanding, proven and verified experience of minimum three (03) years as Trainer at State level organization on various skills of

Livelihood/Agriculture/Farm/Off Farm/ Non Farm/ Vocational Training / Financial Inclusion / Food Processing / Value Chain Analysis / Institution Building / Cooperatives / Livestock / Alternative Energy / Environment / Climate Change / Health & Nutrition / Water & Sanitation / Food Security /PRA etc. will also be considered and relaxation in required qualification will be applied.

Section C: Selection Criteria:-

a. Professional Qualification

- General education and training, length and nature of work
- Experience, position held, previous assignments as team/ theme expert.

b. Adequacy for the assignment

- Education and training, length and nature of work
- Experience in the specific sector, field, subject and so forth, relevant to the particular assignment.

c. Experience in the region / sector

- Knowledge of local language, culture, administrative system, government organization and so forth.
- Extent and relevance of analytical and professional experience related to capacity building and training.

Section D: PROCESS OF EMPANELMENT:

Empanelment of suitable candidate will be done through rigorous selection process through following two stages:-

- a. Registration of applicants and short listing of candidates through “Screening of CV and relevant certificates”. (Short listing of State / District Master Trainers will be solely done on the basis of relevant qualification, experience and requirement at SRC, JSLPS. Only the shortlisted candidate will be called for participation in next round of selection process)
- b. Personal Interview of all the short listed applicants by the distinguish panel as per the need arises

Section E: PERIOD OF EMPANELMENT:

Empanelment period would be initially for **ONE YEAR** with scope of further extension upon satisfactory performance and requirement of the project.

SECTION F: RIGHT TO ACCEPT / REJECT THE APPLICATION:

Jharkhand State Livelihoods Promotion Society (**JSLPS**) reserves the right to either accept or reject any or all the application without assigning any reason for such action. Empanelment will never qualify for the assurance of awarding any kind of project, short term assignment, contract or eligibility for any permanent or contractual position from JSLPS.

SECTION G: LEGAL JURISDICTION:

All legal disputes are subject to the jurisdiction of Ranchi court only.

State Master Trainers (SMTs) already empanelled with SRC, JSLPS need not to apply.

Section H: Submission of application:- Last date for the submission of application will be Dec 14th, 2017 by email to srcsmtapplication@gmail.com

Section – I:- Format for the submission of application for the “Empanelment of State / District Master Trainers” at State Resource Cell (SRC), JSLPS, Illrd Floor, FFP Building, Dhurwa, Ranchi, Jharkhand - 834001

Category of Empanelment (Put ✓ mark to the suitable):-

1. State Master Trainer (SMT)
2. District Master Trainer (DMT)

If applying for DMT, than provide three choices of District for the assignment preferred:-

- 1.
- 2.
- 3.

1. Name:
2. Father's Name:
3. Date of Birth:
4. Permanent Address
5. Address for Correspondence:
6. E-Mail Id:
7. Mobile No.:
8. Educational Qualification :(from highest to Class Xth)

(Insert a recent passport size colour photograph)

Degree/ Diploma/ Certificate	Year	College/Institute	Board/University/ Institution	Major Subjects	Division/ Marks/CGQ PI

9. Experience (reverse chronological order – latest first):

Sl. No.	Name Of Organization	Designation	Tenure	Responsibility/Assignment	Achievement

10. Language:

Language	Rea	Writ	Understand
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11. Trainers Competency Appraisal Sheet :-

Name :						
Mobile No. /Email Id:						
District/State:						
Total years of working experience:						
S #	Name of the Training	Month/Year	Facilitated as	No. of Sessions	No. of Participants	General Profile of Participants.

12. Computer Proficiency:

13. Any Other Relevant to thematic applied may like to add (may use separate sheet if required):

14. References:

Name & Designation	Telephone No.	E-Mail ID.

15. Attach self-attested copies of all the relevant certificates of Educational Qualification / Professional Qualifications/ Technical Qualification / Work Experience / Work Order/ Aadhaar Card / Pan Card / Voter ID Card

16. Self Declaration certificate for being not black listed by any Govt. or Non Government Organization.

Place:

Name:

Date:

Signature: