

Rural Development Department
Govt. of Jharkhand
Shyama Prasad Mukherji Rurban Mission

Terms of Reference (ToR) for the various positions of full time Consultants purely on Contract basis at District Project Management Unit (DPMU) –cum- Cluster Development Management Unit (CDMU) under Shyama Prasad Mukherji Rurban Mission, Rural Development Department, Govt. of Jharkhand.

SL	Name of Position	Required Qualification	Required Work Experience	Job description	Terms of Contract
1.	Area Planning Expert	B. Tech / B.E. / Master's Degree /Two Years PG Degree with specialization in Urban Planning / Masters in Planning /Regional Planning / Landscape Development / Planning & Development from AICTE / UGC approved Institute.	Minimum 3 Yrs. of Experience in Rural Development Projects and Program focused on Inter and Intra Departmental Convergence and PPP.	<ul style="list-style-type: none"> • Planning, Designing, Implementing, Monitoring and Evaluation of basic, innovative, cost effective, community owned, sustainable and alternative urban infrastructure, facilities, amenities and services in identified Clusters of Rural & Semi Urban Areas especially in the area of Mechanization, Warehousing, Food Processing and Marketing of Agriculture Product, Safe Water Supply and Sanitation, Environment protection, Clean and Green Energy, Alternative Power Sources, All weather connectivity, ICT applications as e-gram connectivity, e-Governance, Women & Child Protected Planning of infrastructure and services etc. • Assisting State Technical Support Agency (STSA) in the preparation and technical assessment of Integrated Cluster Action Plan (ICAP) and Detail Project Report (DPR) • Development of DPR for the identified cluster in consultation with State / District / Block & PRIs • Assisting SNA (State Nodal Agency) in receiving approval from State Level Empowered Committee for ICAP. • Developing Training Manual and Module for all levels of Stakeholders as per the Goals and Objective of the mission. • Capacity building of all the stakeholders on the planning, designing and implementation of DPR. • Coordination with State Nodal Agency, District Project Management Unit and Cluster Development Management Unit. • Ensuring Intra and Inter departmental and Stakeholder convergence for the Planning, Designing, Implementation and Monitoring of ICAP & DPR. • Identification of Resource Agencies and Partnership building for the Planning, Designing, Implementation and Technical assessment of the ICAP & DPR. • Documentation, Reporting and Representation on regular basis and as and when required. • Any other tasks assigned by the PS & Spl. Sec. and other higher authorities 	<ul style="list-style-type: none"> • Up to Rs. Fifty Thousand (50,000/=) only consolidated • 8% Performance based annual increment • TA/DA as per the approved norms of Rural Development Department on actual basis • No other benefits of Life Insurance / Group Insurance / Mediclaim / Bonus / Gratuity etc.

SL	Name of Position	Required Qualification	Required Work Experience	Job description	Terms of Contract
2.	Rural Development & Convergence Expert	Two Years PG Degree in Rural Development/ Management MSW / RM from AICTE / UGC approved Institute.	Minimum 3 Yrs. of Experience in Rural Development Projects and Program focused on Inter and Intra Departmental Convergence and PPP.	<ul style="list-style-type: none"> • Responsible for efficient delivery on Awareness Generation / Social Mobilization / Institution Building /Community Participation/ Participatory Planning and Action through PRA / Micro Plan and Village Development Plan for mission program areas as per the guideline and roadmap. • Responsible for the participatory implementation of ICAP with District/Block & Panchayat level functionaries and community. • Review of periodic progress Report and provide feedback on regular basis to the Supervisors / Team Members and Stakeholders. • Responsible for preparation of Training Plan and Activity and their timely implementation at State / District / Blocks / Panchayat / Village level. • Develop master trainers on thematic lines in the State/District/Block/Panchayat. • Assist in the development of a monitoring and evaluation mechanism to capture the impact of CB activities in coordination with MIS Officer and SC; • Identify convergence opportunities within Govt. Departments for Capacity Building Program Areas. • Participating & Co facilitating periodic review meeting / VCs. • Any other tasks assigned by the PS & Spl. Sec. and other higher authorities. 	<ul style="list-style-type: none"> • Up to Rs. Forty Thousand (40,000/=) only consolidated • 8% Performance based annual increment • TA/DA as per the approved norms of Rural Development Department on actual basis • No other benefits of Life Insurance / Group Insurance / Medclaim / Bonus / Gratuity etc.

Sd/-
Joint Secretary
Rural Development Department, Govt. of Jharkhand