

## **Jharkhand State Livelihoods Promotion Society**

(Under the aegis of Rural Development Department, Govt. of Jharkhand)

State Office: - 3<sup>rd</sup> Floor, FFP Building, HEC Dhurwa, Ranchi, Jharkhand 834004  
District Office:- Room No.- 112, SDO Building, AR Kidwai Road, Sahibganj -816109  
E-Mail ID:- dmmu.sahibganj@gmail.com

TENDER No. DMMU-SAHIBGANJ / 03 /18-19

Date: 26.05.2018

### **NOTICE INVITING TENDER ON LIMITED TENDER METHOD**

JSLPS invites sealed tender from different firms/service provider having valid up-to-dated GST registration certificate for providing training venue and Tea, Breakfast, lunch & Food for participant at Sahibganj for District Level / BMMU Level Capacity Building Training, Meeting and workshop under District Mission Management Unit, Sahibganj. The detailed term and conditions in respect of Training Venue are available in the website of [www.jslps.org](http://www.jslps.org), which can be downloaded for use. Interested parties may submit their tender super-scribing as “**Tender for Training Venue at District Level / BMMU Level**” to the undersigned on or before **13<sup>th</sup> June’ 2018 at 12.30 P.M.** The undersigned shall have the right of rejecting all or any of the tenders without assigning any reasons thereof.

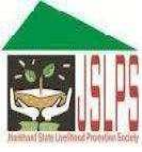
Sd/-

**DISTRICT PROGRAM MANAGER**

**Copy to the Notice Board/website of JSLPS for display.**

**Copy to the Notice Board of BMMUs of Sahibganj.**

**News Paper**



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**Scope of the work:** Jharkhand State Livelihood Promotion Society (JSLPS) is an autonomous body registered under Society Registration Act, 1860 and work under Rural Development Department, Govt. of Jharkhand. The Organization has been setup to lead National Rural Livelihood Mission (NRLM) as well as various program of Government with the objective of Poverty eradication, Spreading Livelihood to Unreachable Class. **JSLPS has role to impart different residential and Non-residential training for various type of Community Cadres and enhance their capacity Building so that they could be useful for community and met the objectives of JSLPS. So That JSLPS is inviting Tender for Training venue and Tea, Breakfast, lunch & Food for District Level Training at Sahibganj DMMU, BMMU Sahibganj Sadar Barharwa , Barhait, Rajmahal, Udhwa, Pathna, Mandro, Borio, & Taljhari Area.**

### **Key requirement for the Bidder:**

1. The Training Venue having minimum one big Hall along with Audio Video Visual System having capacity to accommodate 40 Participants and 10-15 Double / Triple Bed Rooms or Dormitory arrangement having separate toilets for Ladies and Gents.
2. The Training Venue should be located in Peaceful area have sufficient light and water facility and adequate electrical fixtures such as switches, Power Point, Fans etc. and maintain Environmental Rules.
3. The Training Venue should have Mess facility for the Participants and ensuring the Foods are hygienic and providing vegetarian and Non- Vegetarian food.
4. The training Venue should have adequate parking space.

### **TERMS AND CONDITIONS**

1. The Tender shall be required for the Training Venue of District Level/ BMMU Level Training, Meeting and Workshop. The format of price bid is specified in Annexure – II, which should be used at the time of submission of tender.

2. In case of Residential Training Three times meal and two times Tea & Snacks and in case of Non-Residential Training one time meal and two time tea and snacks would be provided by the Bidder.
3. The Training Venue should be located at Jurisdiction of Sahibganj Municipal area in case of DMMU and within town area in case of BMMU it should be easily approachable to the important places of District and Blocks
4. The agreement shall be made for 01 (one) Year with responsive lowest bidder.
5. The proposal should be submitted in two parts and each part will be put in separate sealed envelope, The First Part would be the **“Technical Bid”** as Per Annx-I and Second Part would be the **“Financial Bid”** as per Annx-II. **Both the Bids should be kept in separate sealed envelope and in the top of the envelope should clearly indicate “Technical Bid” and “Financial Bid” and both the envelope should be kept in sealed cover Super-scribing as “Tender for Training Venue at District Level/ Block”**
6. The Training Venue is free from any litigation or liability with Govt. authority and Public ensuring the certificate self attested must be attached with Technical Bid in respect of Ownership.
7. The quoted rates shall exclude GST.
8. GST should be clearly mentioned separately in terms of percentage in the commercial Bid.
9. Each bidder shall submit only one bid and Conditional offer shall not be accepted.
10. The Prices shall be quoted in Indian Rupees only.

**11. Eligibility criteria:**

- a) Attested copy of GST Registration Certificate,
- b) Rate should be quoted as per the format in Commercial Bid
- c) Tender should be properly signed and stamped.
- d) Conform to the terms and conditions.
- e) Single price for each Participant as per nature of training.
- f) Alternative offer shall not be accepted.

12. The bid will liable to be rejected if any of the above conditions is not complied with.

**13. Issue of Work Order.**

The Work Order will be placed to the selected bidder whose bids has been determined to be substantially responsive and who has offered the lowest evaluated Per Participant price. The work order shall be binding with Agreement. The terms of the accepted offer shall be incorporated in the work order. Order will be placed on training wise requirement basis for a period of one year from the date of Agreement made between selected bidder and The JSLPS, DMMU Office,Sahibganj. The price will be remaining unchanged during the Contract period.

14. Payment shall be made on monthly basis on production of bills training wise
15. Tender shall remain valid for a period not less than **45 days** from the date of the opening of the bid or the last date specified in the tender
16. Any efforts by a bidder to influence the Service receiver in its decision on bid evaluation or placement of work order may result in rejection of the bidder’s offer.
17. The tender will be opened in the conference hall of JSLPS DMMU Sahibganj at 1.00 PM on the last date specified for submission of tender in presence of the bidders or their representatives.
18. Notwithstanding the above, the purchaser reserves the right to accept or reject any bid(s) and to cancel the bidding process at any time prior to the issue of Purchase Order.
19. Any legal dispute arising out of this is subject to Sahibganj jurisdiction only.

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### Menu for Meal to be provided by bidder during training:

S.No.	Particulars	Veg.	Non-Veg.
01	Breakfast	1. Puri-Sabji/Upma/Idli/Aaloo Partha 2. Jalebi 3. Banana	1.Puri-Sabji/Upma/Idli/Aaloo Partha 2.Jalebi 3.Banana
02.	Lunch	1. Green Vegetables 2. Butter Paneer Masala or Equivalent dish 3. Roti & Plain Rice 4. Dal Fry 5. Papad 6. Salad 7. Sweet/Ice Cream	1.Chicken/Fish 2.Bhujiya 3.Roti & Plain Rice 4.Dal Fry 5.Papad 6.Salad 7.Sweet/Ice Cream
03.	Dinner	1. Green Vegetables 2. Plain Rice & Roti 3. Plain Dal	1.Green Vegetables 2.Plain Rice & Roti 3.Plain Dal
04.	Snacks & Teas	02 times as Tea & Biscuits	02 times as Tea & Biscuits

(On the letter head of Agency)

**Draft letter for submission of tender**

Ref No. ....

Dated:.....

To

The District Program Manager  
Jharkhand State Livelihood Promotion Society  
District Mission Management Unit, Sahibganj.

**Sub: - Submission of Tender for Training Venue at District Level.**

Ref: Your tender No. \_\_\_\_\_ Dated .....

Dear Sir/Madam,

With reference to the subject cited above, I am to submit herewith the most competitive tender for providing Training venue on requirement basis of Residential Training and Non-Residential , as per the terms and conditions mentioned in the tender documents.

The documents enclosed are;

**A. Technical Bid** as per the prescribed format in **Annexure-I**.

**B. Financial Bid** as per the prescribed format in **Annexure-II**

Date:

Signature of the Bidder

Place:

Name & Business Address:

(Seal of the firm)

**Annexure-I**

(On the letter of the firm)

**Format for Technical Bid**

<b>Sl. No.</b>	<b>Particulars</b>	<b>To be filled up by Bidder</b>
1	Full detail of the Legal Owner (s) of the offered Training Venue 1. Name : 2. Address: 3. Telephone Number: 4. Tele-fax: 5. E-mail ID: Attach copy of ownership documents/ Approvals/ Clearance	
2	Location and Address of the Training Venue (Photograph of Training Venue i.e. Hall & 2-3 Rooms	
3	Exact Area of Hall and Rooms ( Sq ft) and number of Rooms Hall: Rooms:	
4	Clearance/No objection Certificate from all the relevant Central/State/Municipal authorities and Fire Department for use as office premises confirming the corporation/Municipality laws, if any applicable	
5	Availability of Free Parking Spaces	
6	Audio Video Sound System Provided	
7	State clearly whether accommodation offered on training venue is free from litigation including disputes in regard to ownership, Pending taxes/dues etc.	
8	Mess Facility Provided	

**Declaration:**

1. I/We have read and understood the detailed terms and conditions applicable to the subject offer as supplied with bid documents and agreed to abide by the same in totality.
2. It is hereby declared that the particulars of the offered accommodation is/are true and correct as per my knowledge and belief and in the event of any of the same being found to be not true, I/We shall be liable to such consequences/lawful action as the JSLPS may wish to take.

Signature of the Bidder

Date:

Name & Business Address:

Place:

(Seal of the firm)

(On the letter of the firm)

#### Annexure-II

#### Format for Price Bid

Sl. No.	Particulars	Accommodation Rate Per Participant per day/ Fooding (veg)	Accommodation Rate Per Participant per day/ Fooding (Non.Veg)	Accommodation Rate Per Participant per day	Total Rate per Participant Veg/ Accommodation	Total Rate per Participant Non-Veg. / accommodation	Taxes
1	2	3	4	5	6( 3+5)	7( 4+5)	
1	Residential Training						
2	Non Residential Training						

In Words: \_\_\_\_\_ (Excluding GST)

1. In case of discrepancy between Unit Price & Total Price, Unit Price shall prevail.

2. We agree to supply the above services in accordance with the technical specifications within the period specified in the work order and the price will be remaining unchanged during the contract period.
3. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Date:

Signature of the Bidder

Place:

Name & Business Address

(Seal of the firm)