



## Jharkhand State Livelihood Promotion Society

### Notice for Applications for Short Term Consultancy Services (JOHAR)

The Jharkhand State Livelihood Promotion Society (JSLPS), **Rural Development Dept.** of the Government of Jharkhand is implementing **Jharkhand Opportunities for Harnessing Rural Growth (JOHAR)** with financing by the **World Bank in 17 districts, 68 Blocks** of Jharkhand state. The objective of JOHAR is increased diversification in production and improved access to market and jobs in selected farm and non-farm value chains for targeted beneficiaries of Jharkhand across selected regions of Jharkhand. For more details please visit our website [www.jslps.org](http://www.jslps.org) . At present, we will require consultancy services on short term basis for the following positions:

Sl.	Position	Name of Project	Category	No. of Position
1	Consultant - Environment.	JOHAR	A	1
2	Technical Consultant – Irrigation.	JOHAR	B	1
3	Consultant - Institution Building (IB).	JOHAR	B	1
4	Consultant - Geographical Information System (GIS).	JOHAR	C	1

The service of Short term consultant will be governed by existing consultant policy of JSLPS. The tenure of consulting herein will be of 6 months initially. JSLPS reserves the right of Selection and may cancel the selection process at any time. For details related to eligibility criteria, job descriptions and consultancy fee, please visit career section of our website: [www.jslps.org](http://www.jslps.org). Consultant may be placed at district/block level or else as per requirement. Interested candidates meeting the eligibility criteria may apply for suitable positions by sending his/her CV along with a write up (in English only and not exceeding 100 words) on “*Why do you think you are suitable for the position applied for?*” at our registered email id: [jslps.careers@gmail.com](mailto:jslps.careers@gmail.com) . The prescribed format of CV may be downloaded from [www.jslps.org](http://www.jslps.org). Applications not in prescribed format and or not attached with required write-up will be rejected Applications other than e-mail will not be accepted. One application will be valid for only one position applied for. Candidates must specify the name of position applied for in the subject line of mail. The selection process will include written test, group discussions/psychometric test and Personal Interview. The minimum cut off for selection would be 40% in each level of selection. Based on recent decision taken by the management of JSLPS, the eligibility criteria for consultancy services are revised. Candidates are directed to read the eligibility criteria thoroughly and accordingly apply for the suitable position.

Last date of application submission is 23<sup>rd</sup> May, 2018 (Wednesday) on or before 6.00 pm.

Details regarding the above positions are provided below:

<b>Educational Qualification, Experience, Skills, Remuneration and Job Description</b>			
<b>Sr. No.</b>	<b>Position</b>	<b>Qualification</b>	<b>Experience, Skills and Remuneration</b>
1	Consultant - Environment	<p>Full time graduate in Science or Full time graduate in Environment Science from a government recognised university/academic institution.</p> <p>Or</p> <p>4 years' full time graduate diploma/degree in Agriculture / Agriculture and Allied Management (horticulture, Livestock, Fishery, and Forestry) / Environment Science or subject relevant to the position from a government recognised university/academic institution.</p>	<p><b>Experience:</b> Minimum 10 years of post qualification (starting after successful completion of minimum required education qualification) RELEVANT work experience (in subject related to the position) of working in large scale project/programme for poverty eradication/ livelihoods/ social or rural development implemented by Government/ reputed NGOs/ Corporate Entities or relevant organisation. Experience should include leading/ managing relevant assignment with professional team. Extensive experience of promoting, nurturing and working with poor's institutions; policy advocacy; managing partnership; and dealing with government system would be given preference.</p> <p><b>Skills:</b></p> <ul style="list-style-type: none"> <li>• Computer Skills – Excellent working knowledge in MS Office environment.</li> <li>• Language Skills – Excellent writing and oral skills in both English and Hindi.</li> <li>• Other Skills and Knowledge – Knowing Government system &amp; its functioning, development policies and good understanding of Jharkhand's development priorities would strengthen the candidature. Ready to be located anywhere in the state as per programme requirement and decision of the JSLPS management.</li> </ul> <p><b>Consultancy Fee:</b> Starting from Rs.75,000 and may go up to Rs.1,15,000 per month purely based on qualification and experience</p> <p><b>Contract Duration:</b> 6 months</p>
<p><b>Job Description:</b></p> <ul style="list-style-type: none"> <li>• Ensure that environmental appraisal is an integral part of planning and preparation of the proposed interventions – conducting environmental appraisal of the PO business plans and facilitating the limited environment appraisal of community crop plans by the PGs, micro irrigation plans by the Water User Groups (WUGs) etc. with the support of project teams, technical partners and Community Service Providers (CSPs)</li> <li>• Ensure that all legal and regulatory provisions relevant to the environmental safeguards and World Bank safeguards policies are satisfactorily met through the project processes in each sub domain ( HVA, Irrigation, Fishery, Livestock, NTFP)</li> <li>• Integrate environment guidelines into relevant project components/activities (High Value Agriculture, Irrigation, Livestock, Fisheries, and Non – Timber Forest Produce – NTFP) and ensuring effective implementation. Coordination with relevant thematic heads for necessary liaison.</li> <li>• Ensuring implementation of environmental guidelines by Producer Organizations. Support in implementation of EMPs for irrigation and infrastructure related activities.</li> <li>• Providing any Environment Management Framework (EMF) related support to state, district teams and technical agencies for smooth implementation.</li> <li>• Developing modules and conducting trainings for the district and block teams. Support in implementing communication and capacity building programs for CSPs and POs/PGs/WUGs.</li> <li>• Monitor the progress of implementation of environment guidelines / mitigation measures. Coordinate any external audits, studies etc.</li> <li>• Report on EMF implementation progress as part of regular program reporting requirements.</li> <li>• Exploring convergence opportunities on environmental best practices with line departments and implementation.</li> <li>• Documentation of best practices in EMF implementation.</li> <li>• Any other task that emerges on the need.</li> </ul>			

**Educational Qualification, Experience, Skills, Remuneration and Job Description**

Sr. No.	Position	Qualification	Experience, Skills and Remuneration
2	Technical Consultant - Irrigation	4 years' full time graduate diploma/degree in Agriculture / Agriculture and Allied Management (Horticulture, Livestock, Fishery, and Forestry) /Agri-business/Agricultural Engineering / Civil Engineering or subject relevant to the position from a government recognised university/academic institution.	<p><b>Experience:</b> Minimum 5 years of post qualification (starting after successful completion of minimum required education qualification) RELEVANT work experience (in subject related to the position) of working in large scale project/programme for poverty eradication/livelihoods/social or rural development implemented by Government/reputed NGOs/Corporate Entities or relevant organisation. Experience should include being engaged in programme management or implementation role. Good experience of nurturing and working with poor's institutions; working with Government system would be given preference.</p> <p><b>Skills Required</b></p> <ul style="list-style-type: none"> <li>• Computer Skills – Excellent working knowledge in MS Office environment.</li> <li>• Language Skills – Excellent writing and oral skills in both English and Hindi.</li> <li>• Other Skills and Knowledge – Knowing Government system &amp; its functioning, development policies and good understanding of Jharkhand's development priorities would strengthen the candidature. Ready to be located anywhere in the state as per programme requirement and decision of the JSLPS management.</li> </ul> <p><b>Consultancy Fee: Starting from Rs. 50,000 and may go up to Rs. 75,000 per month purely based on qualification and experience</b></p> <p><b>Contract Duration: 6 months</b></p>

**Job Description:**

- Planning & Budgeting
  - Plan & budget project activities based on the Project Implementation Plan (PIP) on a monthly, quarterly and annual basis
  - Undertake administrative and financial
- Implementation
  - Design implementation strategies for program components
  - Provide Technical leadership to teams at District & Field level for ensuring quality in implementation.
  - Identify and engage potential agencies / individuals for capacity building of project staff and other stakeholders and plan and organize capacity building programs like trainings, exposure visits, meetings with experts, workshops etc. as per the requirements of the project.
  - Develop linkages and engagement with technical agencies as per the requirement of the project.
  - Coordinate with other thematic teams across JSLPS for smooth implementation of activities.
  - Ensure time bound implementation of project activities.
- MIS, Monitoring, Review & Studies
  - Develop systems for regular monitoring and reporting of the project activities.
  - Undertake regular monitoring of the field activities.
  - Review progress of the activities on a regular basis.
  - Documentation and sharing of project related learning.
- Miscellaneous
  - Liaise with potential agencies, department and institutions as per the requirements of the project theme.
  - Participate in all the meetings & reviews
- Any other duties assigned by the project authorities.

**Educational Qualification, Experience, Skills, Remuneration and Job Description**

Sr. No.	Position	Qualification	Experience, Skills and Remuneration
3	Consultant - Institution Building (IB)	<p>Full Time 2 years' Post Graduate Degree in any discipline with first division marks from a government recognised university/academic institution.</p> <p>Or</p> <p>Full Time 2 years' Post Graduate Degree/Diploma in Social &amp; Development Studies/Rural Development/Management or subject relevant to the position from a government recognised university/academic institution.</p> <p>Or</p> <p>Full Time 2 years' Post Graduate Degree/Diploma in Business Administration (Marketing/Finance/Economics/Agri Business) from a government recognised university/academic institution.</p> <p>Or</p> <p>Full time 1 year Rural Management/Development Diploma from NIRD.</p> <p>Or</p> <p>4 years' full time graduate diploma/degree in Agriculture / Agriculture and Allied Management (Horticulture, Livestock, Fishery, and Forestry) /Agri-business/Agricultural Engineering or subject relevant to the position from a government recognised university/academic institution.</p>	<p><b>Experience:</b> Minimum 5 years of post qualification (starting after successful completion of minimum required education qualification) RELEVANT work experience (in subject related to the position) of working in large scale project/programme for poverty eradication/livelihoods/social or rural development implemented by Government/reputed NGOs/Corporate Entities or relevant organisation. Experience should include being engaged in programme management or implementation role. Good experience of nurturing and working with poor's institutions; working with Government system would be given preference.</p> <p><b>Skills Required</b></p> <ul style="list-style-type: none"> <li>• Computer Skills – Excellent working knowledge in MS Office environment.</li> <li>• Language Skills – Excellent writing and oral skills in both English and Hindi.</li> <li>• Other Skills and Knowledge – Knowing Government system &amp; its functioning, development policies and good understanding of Jharkhand's development priorities would strengthen the candidature. Ready to be located anywhere in the state as per programme requirement and decision of the JSLPS management.</li> </ul> <p><b>Consultancy Fee: Starting from</b> Rs. 50,000 and may go up to Rs. 75,000 per month purely based on qualification and experience</p> <p><b>Contract Duration:</b> 6 months</p>

**Job Description:**

- S/he should have to develop the strategies for accomplishing the assigned tasks in close consultation with State Project Coordinator, Project Coordinator and with domain specific technical person.
- Coordinate capacity building programs of various themes pertaining to Producer Group (PG) /Producer Organization (PO) and as required by the team.
- Conduct training need assessment at all levels in coordination with team members.
- Build the capacity of Field Thematic Coordinator, social capital and community members.
- Organise training programmes as per the training calendar and hold support in managing CRP drive for PG formation support in creating, compiling case study, best practices and documentation for the project.

**Educational Qualification, Experience, Skills, Remuneration and Job Description**

Sr. No.	Position	Qualification	Experience, Skills and Remuneration
4	Consultant - Geographical Information System (GIS)	2 years' Post Graduate Degree (full time or correspondence) or 2 years' Full time Graduate Degree in any discipline with first division marks from a government recognised university/academic institution. Or Full Time 2 years' Post Graduate Degree/ Diploma in Social & Development Studies/ Rural Development/Management or subject relevant to the position from a government recognised university/academic institution. Or Full Time 2 years' Post Graduate Degree/ Diploma in Business Administration (Marketing /Finance/ Economics/ Agri Business) from a government recognised university/academic institution. Or Full time 1 year Rural Management/Development Diploma from NIRD. Or 4 years' full time graduate Diploma/ Degree in - Agriculture / Agriculture and Allied Management (Horticulture, Livestock, Fishery, and Forestry) /Agri-business/Agricultural Engineering or subject relevant to the position from a government recognised university/academic institution.	<p><b>Experience:</b> Minimum <b>3 years</b> of post qualification (starting after successful completion of minimum required education qualification) <b>RELEVANT</b> work experience (in subject related to the position) of working in project/programme for poverty eradication /livelihoods/social or rural development implemented by Government/ reputed NGOs/Corporate Entities or relevant organisation. Experience should include being engaged in programme implementation role. Experience of working with poor's institutions and government systems would be given preference</p> <p><b>Skills Required</b></p> <ul style="list-style-type: none"> <li>• Computer Skills – Excellent working knowledge in MS Office environment.</li> <li>• Language Skills – Very Good writing and oral skills in both English and Hindi.</li> <li>• Other Skills and Knowledge – Knowing Government system &amp; its functioning, development policies and good understanding of Jharkhand's development priorities would strengthen the candidature. Ready to be located anywhere in the state as per programme requirement and decision of the JSLPS management.</li> </ul> <p><b>Consultancy Fee:</b> Starting from Rs. 25,000 and may go up to Rs. 40,000 per month purely based on qualification and experience</p> <p><b>Contract Duration:</b> 6 months</p>

**Job Description:**

- Guiding digitization and procurement of layers, support in geocoding
- Attending meetings with developers, as well as Government and private sector GIS and IT organizations, developing specifications, and verification of inputs and products received
- Implement ArcGIS, update and maintain data, organize GIS data into a user-friendly format and serve as the primary contact for GIS-related problems
- Examine options of open source web based and desktop based GIS platforms
- Convert layers and data across different formats, work with satellite images, convert from raster to vector and other activities using appropriate tools
- Responsible of project analysis and detail of thematic layers required in the project including feature codification scheme
- Should have good working experience of ESRI products like ArcGIS and analysis sting technical problems.
- Consultant must have a strong understanding of Geo-database design and implementation.
- Customization exposure of ArcGIS software
- Knowledge of soil mapping, analysis and integration of MIS data with Geo-database
- The position requires constant communication with colleagues and seniors.